Parents and Guardians of SRMS 8th Graders,

It’s time again for 8th Grade PCCR appointments! A PCCR is a plan for College and Career Readiness. There are many things to do to prepare your student for entering ninth grade next year. We have important information to share with you and your student in regards to high school classes, graduation requirements, district programs, scholarships, career information, and your student’s career interests. We will be scheduling individual appointments with your counselor using Setmore.com. These appointments will begin November 4th and run through December 13th. We strongly encourage you to attend this meeting with your student.

You can begin scheduling your appointments now by following the instructions below. **Evening appointments are available on November 5th, 7th, 11th and 13th. These appointments begin at 4 and the last one begins at 6:30.** For an evening appointment, please contact your counselor or the counseling office at 801-412-2485.

**Please sign up for your appointment as soon as possible. If you do not schedule an appointment by October 31st , one will be scheduled for you. A Post card will be sent to you during the week of November 4th with your appointment.**

Step-By-Step Parent/Guardian Instructions:

1. Go to [www.srms.info](http://www.srms.info). Hover over the Counseling Center tab and select “Counseling Home”. Then click on the banner “Schedule 8th Grade PCCRs Here!
2. Read the *Booking Policy* and click **Okay.**
3. Click on the blue link that says “8th Grade Plan for College and Career Readiness Meeting”.
4. Choose your counselor.

Mrs. Adams (A – De) Mr. Orr (Df – K) Mrs. Myers (L – Q)

Mrs. Horton (R – Z) Mrs. Sipes (R – Z)

1. If you have more than one 8th grade student at Sunset Ridge, you can either schedule both of them in the same time slot or you can schedule 2 appointments. If you would like to do both at the same time, please make sure both names are entered into the appointment slot.
2. Navigate to the month you would like an appointment. Select a date and time. Appointments begin November 4th and run through December 13th. If you would like an appointment in January, or during a time slot that is unavailable, please contact the counseling center.
3. When entering your information, please enter students name first, parents email, parents phone number, and the add parents name in additional information. Then click Continue.
4. Make sure the information is correct. Then click Book My Appointment.

If you need help, please call the Counseling Center at 801-412-2485.

Thank you,

SRMS Counseling Team